

**IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF IOWA**

IN THE MATTER OF
ELECTRONIC SUBMISSION OF
INTERPRETER VOUCHERS
SUBMITTED UNDER THE
CRIMINAL JUSTICE ACT

**PUBLIC
ADMINISTRATIVE ORDER**

No. 11-AO-0007-P

To allow for more strict controls and audits of interpreter vouchers submitted for payment under the Criminal Justice Act, new procedures have been proposed by the Federal Public Defender's Office of the Northern and Southern Districts of Iowa. The primary changes to the current procedures are:

1. Electronic submission of the CJA21 Voucher for Expert and Other Services to the Federal Public Defender's Office, which would then be forwarded to counsel for approval.
2. Waiver by this Court of the general requirement for an original signature by anyone except attorneys, to allow interpreters to submit the CJA21 using an electronic signature.
3. Notification to interpreters that using the electronic signature line constitutes a statement under penalty of perjury, just as if they had used a handwritten signature.

The new procedures as proposed are hereby adopted by the Northern District of

Iowa, for implementation as soon as practicable by the Federal Public Defender's Office.

IT IS SO ORDERED.

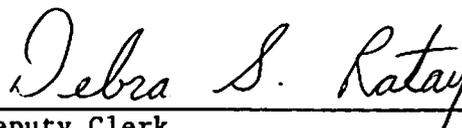
DATED this 21st day of December, 2011



LINDA R. READE
CHIEF JUDGE
UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF IOWA

Copies disbursed via email on 12/22/2011 to:

Chief Judge Linda R. Reade,
U.S. District Court Judge Mark W. Bennett,
Senior U.S. District Court Judge Edward J. McManus,
Senior U.S. District Court Judge Donald E. O'Brien,
Chief U.S. District Court Magistrate Judge Paul A. Zoss,
U.S. District Court Magistrate Judge Jon S. Scoles,
Clerk of Court, Robert L. Phelps,
Chief Deputy, Renea Solmonson,
Deputy in Charge, Sioux City Divisional Office, Julie Hoch,
Financial Administrator, Nicole Lennon-Fisher,
Federal Public Defender's Office,
United States Attorney's Office,
Systems Technology Administrator, Sue Young, for posting on our external NDIA website,
Original Administrative Order placed in the Public Administrative Order Book, Volume II



Deputy Clerk