



Robert L. Phelps  
Clerk of Court

**UNITED STATES DISTRICT COURT**

Northern District of Iowa  
4200 C Street SW  
Cedar Rapids, Iowa 52404

Phone: 319-286-2300  
Fax: 319-286-2347

**Application for Admission to Practice  
United States District Court – Northern District of Iowa**

The Petition for Admission to Practice shall include:

1. The signature of a Judge from either the District of Iowa, Iowa Court of Appeals or a Justice of the Supreme Court of Iowa (may not be signed by an Associate District Judge or Magistrate).
2. The signature of a member, in good standing, of the bar of the United States District Court for the Northern District of Iowa.

An attorney admission fee of \$176.00 is required, a check or money order, payable to the “Clerk, U.S. District Court” should also accompany the Petition for Admission to Practice. All these items should be mailed to the address listed above.

With respect to the legal education requirement, you should set out on a separate sheet of paper the legal education course(s), seminar(s), or conference(s) attended, dates attended, location, subject(s) covered, and the number of hours that meet the requirements. Recent law school graduates may use applicable courses taken in law school.

This court requires all admitted attorneys become registered with our Case Management/Electronic Filing System (CM/ECF). A link to the Attorney ECF Registration Form can be found on the website [www.iand.uscourts.gov](http://www.iand.uscourts.gov) under the Information for Attorneys menu. Please open the PDF file and complete the form. It may be submitted with the Admission to Practice form.

Please type or print names under all signatures. Please include the address to which you would like your certificate mailed. Any questions may be addressed to the Clerk’s Office at (319) 286-2314. Please take the time to review our Local Rules (specifically LR 83.1 lawyers) and the Electronic Case Filing Procedures Manual.

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF IOWA

**PETITION FOR ADMISSION TO PRACTICE**

State of Iowa

County of \_\_\_\_\_

I, \_\_\_\_\_, of \_\_\_\_\_,  
(full name of applicant)

Iowa, do solemnly swear (or affirm) that I am currently in good standing as an attorney admitted to practice in the courts of the State of Iowa and apply now to be admitted to practice in the United States District Court for the Northern District of Iowa; and that I have completed a minimum of six (6) hours of legal education in the federal practice area within the last two years as shown by my statement submitted with this application.

\_\_\_\_\_  
(Telephone Number) & (Fax Number)

\_\_\_\_\_  
(Signature of Applicant) (Attorney/Bar ID)

\_\_\_\_\_  
(E-mail address)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City) (State) (Zip Code)

Subscribed and sworn (or affirmed) to by the said \_\_\_\_\_ before  
me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
(Notary)

State of Iowa  
County of \_\_\_\_\_

**Oath of Applicant**

I, \_\_\_\_\_, do solemnly swear (or affirm) that as an attorney and as a counselor of this court, I will conduct myself uprightly and according to law, and that I will support the Constitution of the United States.

\_\_\_\_\_  
(Signature of Applicant)

Subscribed and sworn (or affirmed) to by the said \_\_\_\_\_ before  
me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
(Notary)

**Certification**

I do hereby certify that I am acquainted with \_\_\_\_\_ of \_\_\_\_\_, Iowa; that (s)he is a member of the Bar of the Supreme Court of the State of Iowa, in good standing, and is a person of good moral character, and I hereby recommend him/her for admission as a member of the Bar of the United States District Court for the Northern District of Iowa.

Signed \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
\_\_\_\_\_  
Justice or Judge, Court of Iowa

Signed \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
\_\_\_\_\_  
Member of the Bar, United States District Court, Northern District of Iowa