

## **TRAINING**

*To get the maximum use of technology training is generally required. We recommend this be done as early as possible so you are aware of both what is available and any special requirements that may apply to your presentation. We are available at your convenience but in any event you must schedule training in advance of trial.*

*To arrange your training please contact:*

*Bryan Woodward 319-286-2323*

### **Judges for the Northern District**

*Chief Judge Mark W. Bennett*

*Sr. Judge Edward McManus*

*Sr. Judge Donald E.. O'Brien*

*Ch. Magistrate Judge John A. Jarvey*

*Magistrate Judge Paul A. Zoss*

## **MORE INFORMATION ABOUT THE NORTHERN DISTRICT OF IOWA CAN BE FOUND ON OUR WEBSITE:**

***www.iand.uscourts.gov***

***Or by contacting:  
US District Court  
Cedar Rapids, Iowa  
(319 286 2300)***

***May, 2002***

**Northern District of Iowa  
James D. Hodges, Jr., Clerk**

**Phone: 319 286 2300  
Fax: 319 286 2347**



US District Court  
Northern  
District of Iowa

**Third Floor  
Courtroom  
Cedar Rapids, Iowa**



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**Northern District of Iowa  
James D. Hodges, Jr., Clerk**

Tel: 712 233 3900

## Third Floor Courtroom Cedar Rapids, Iowa

This brochure provides an overview of the components available in the Third Floor Courtroom. For more information please contact systems staff. The equipment currently available includes:

- **SAMSUNG DIGITAL PRESENTER** enables counsel to present evidence to the judge and jury via courtroom monitors/projection screen. This evidence can be in any medium (documents, pictures, negatives, x-rays, 3-d objects). The judge can turn off downstream monitors/screens to preview evidence before it is admitted for jury viewing.



- **PROJECTION SCREEN** is an 6' x 8' ceiling-mounted projection screen placed across from the jury enabling them to see all evidence presented on the Samsung , video cassette or pc.



- **PRESENTATION CART** houses the following items:

- **Video Cassette Player** for videotaped depositions and other taped exhibits.
- **Cassette Player** allows playback of audio cassette tapes.
- **Connectors** for laptop presentations (including video and sound)



- **REALTIME TRANSCRIPTION** viewing is provided via court-owned laptops. You can make arrangements with the court reporter if you want copies of transcripts.

**NOTE:** Realtime Transcription availability is dependent on which court reporter is used and is also used at the discretion of the presiding judge. If this feature is desired arrangements should be made no later than the FPTC.

- **ATTORNEY TABLES** each have four table-top microphones and contain floor box connections for realtime reporting and laptop connections for display of PowerPoint or other presentation software.



- **LAPTOP PRESENTATION** can be done using a variety of presentation software packages including (but not limited to) PowerPoint, Corel Presentations, Harvard Graphics and Trial Director.

### - **LAPTOP PRESENTATION REQUIREMENTS:**

*Although most laptops are compatible with our video system we've found during pretrial testing that the following modifications may need to be made;*

- monitor refresh rate set to 70 hertz
- screen area 1024x768 or lower

*The only way to ensure a successful laptop presentation is to test it several days prior to trial. Please note, our systems staff may need to make modifications to your computer equipment to make it compatible with our system.*