

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF IOWA

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IN RE) ADMINISTRATIVE ORDER
PROCEDURE FOR IDENTIFYING) NO. 1451
CONFLICTS)
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In order to assist the court in fulfilling its obligations under 28 U.S.C. Section 455 it is
ORDERED

1. That by not later than January 1, 2000 each active Judicial Officer in this district shall provide the Clerk of Court with a “Conflicts List” in the form attached to this order. The lists shall be updated by the Judicial Officer periodically.

2. The list shall not be made public and shall be used by the Clerk to screen cases for potential conflicts unless the individual Judicial Officer advises the Clerk that his/her list may be made available to the public upon request and posted on the Courts Web Site.

3. At the time of filing a civil complaint each nongovernmental Plaintiff shall file with the clerk a complete list of all persons, associations, firms partnerships, or corporations with a pecuniary interest in the outcome of the case. A similar list shall be filed by each nongovernmental Defendant within 20 days of service of the complaint. Since this list is designed to enable the presiding judge to evaluate possible bases for disqualification or recusal it

