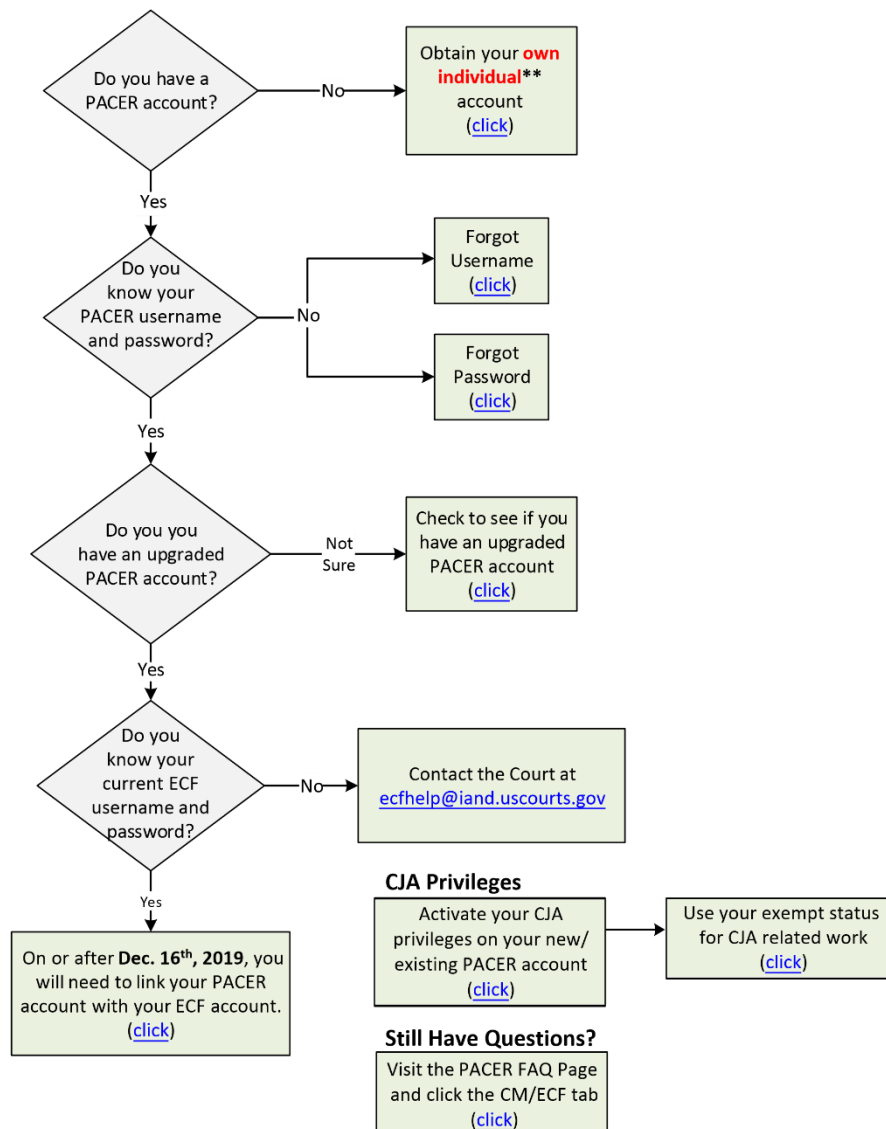


Important Message From The Northern District of Iowa Action Required

YOU WILL BE UNABLE TO FILE IN THIS DISTRICT AFTER DECEMBER 16TH, 2019, IF YOU DO NOT FOLLOW THESE INSTRUCTIONS. PLEASE READ CAREFULLY.

On **December 16th, 2019**, the U.S. District Court for the Northern District of Iowa will be upgrading its Case Management/Electronic Case Filing system (CM/ECF) to the Next Generation of CM/ECF (NextGen). **Filing access will be disabled at 5:00 PM CST on Friday, Dec. 13th for the upgrade.** This upgrade will allow e-filing attorneys to use one PACER username and password to access any NextGen court (district, appellate and bankruptcy) in which they practice.

Attorneys should **take action now** by obtaining their own PACER account or upgrading their existing PACER account. You will be required to have your own individual PACER account for NextGen. This account will be your login to NextGen CM/ECF. Attorneys filing electronically will not be able to use shared PACER accounts. Are *you* ready for NextGen?



NOTE TO FIRMS: Firms may set up a PACER Administrative Account to help manage attorney PACER accounts and have them centrally billed for filing and PACER access fees. More information regarding PACER Administrative Accounts (PAAs) can be found here: https://www.pacer.gov/reg_firm.html.

Questions regarding your PACER account should be directed to PACER at pacer@psc.uscourts.gov or by calling (800) 676-6856. Answers to frequently asked questions may be found at <https://www.pacer.gov/nextgen>.