

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF IOWA

IN RE: "SYSTEM-SEALED"
DOCUMENTS AUTOMATICALLY
FILED UNDER SEAL WITHOUT A
MOTION BY A PARTY OR AN
ORDER OF THE COURT

PUBLIC
ADMINISTRATIVE ORDER

No. 23-AO-0002-P
(Supersedes No. 16-AO-0008-P)

The court's Local Rules provide that "[c]ertain categories of documents, because of their nature, are sealed by the [Electronic Case Filing (ECF)] system without a motion by a party or an order of the court." Local Rule 5(c)(2). Documents that fall within such categories are referred to as "system-sealed" documents. *See id.*

The ECF system automatically seals documents that are listed on the court's website: www.iand.uscourts.gov.¹ *Id.* A party filing a document that is set forth in the court's List of Documents Automatically Sealed by the ECF System need not file a motion for leave to file the document under seal. *Id.* Rather, such "party . . . must file the document under seal directly through the ECF system." *Id.*

A "system-sealed" document is subject to being unsealed in any case as the progression of the case dictates or at the discretion of the presiding judge. Anyone seeking to unseal a "system-sealed" document in a case must file a motion that sets forth with particularity good cause justifying the unsealing of the document. A showing of good cause must include the reason for making public the specific information contained or believed to be contained in the document and a legal basis for unsealing the document. Additionally,

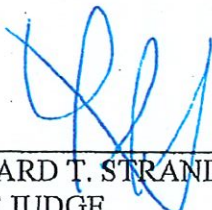
¹ The court's current "system-sealed" documents are contained in a PDF entitled "List of Documents Automatically Sealed by the ECF System", which can be found on the court's website by (1) either typing in the Search Box the title of the PDF and searching or (2) clicking on the E-Filing tab and then the Sealed Events link.

such motion must include a statement regarding the position of each non-moving party. See Local Rule 7(k).


This public administrative order supersedes Public Administrative Order No. 16-AO-0008-P, which is dated September 2, 2016. This public administrative order will take effect on July 24, 2023. The Clerk of Court is directed to place a copy of this public administrative order in the public binder and post it on the court's website.

IT IS SO ORDERED.


DATED this 19th day of July, 2023.



LEONARD T. STRAND
CHIEF JUDGE
UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF IOWA



LINDA R. READE
DISTRICT JUDGE
UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF IOWA



C.J. WILLIAMS
DISTRICT JUDGE
UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF IOWA