



Robert L. Phelps  
Clerk of Court

**UNITED STATES DISTRICT COURT**

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**NOTICE**

The Accounting and Financial Systems Division of the Administrative Office of the United States Courts has selected the Office of the Clerk of Court for the United States District Court – Iowa Northern to take part in the Paper Check Conversion Program entitled OTCnet Check Capture. The program is an initiative managed by the Department of Treasury, Financial Management Service, of converting or truncating checks to expedite the collection of funds paid to Federal agencies by members of the public. The expected start date for this program is **April 1, 2012**.

Federal agencies collect funds from the public at various locations using various collection mechanisms. The check conversion program focuses on the collection of public monies via checks presented by customers. Under this program, checks presented to the Clerk of Court will be either converted to debit entry transactions or truncated to create substitute checks.

Pursuant to the notice requirements set forth under 31 C.F.R. Part 210, please be advised that when you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment and you will not receive your check back from your financial institution.

Privacy Act – A Privacy Act Statement required by 5 U.S.C. Section 552a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available at: <http://www.fms.treas.gov/otcnet/index.html> or call toll free 866.945.7920 to obtain a copy by mail. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.

If you have any questions on this program, please contact the Finance Department at 319.286.2317.