



Robert L. Phelps
Clerk of Court

UNITED STATES DISTRICT COURT
Northern District of Iowa
Cedar Rapids, Iowa 52401

Phone: 319-286-2300
Fax: 319-286-2301

Schedule of Fees
(Effective December 1, 2020)

The following is a list of fees to be charged for services provided by District Courts. The United States should not be charged fees under this schedule, with the exception of those specifically prescribed in footnotes 2, 4, 5 and 6 when the information requested is available through remote electronic access. Federal agencies or programs that are funded from judiciary appropriations (agencies, organizations and individuals provided services authorized by the Criminal Justice Act, 18 U.S.C. § 3006, and bankruptcy administrators) should not be charged any fees under this schedule.

CHECKS MUST BE MADE PAYABLE TO: CLERK, U.S. DISTRICT COURT

No Change Policy: Due to financial management policies established by the Administrative Office of the U.S. Courts, the Clerk's Office is not able to provide change. Exact payment for services is required. We accept payment by cash, personal check, certified check, money order, Visa, Mastercard, and American Express.

1. FILING FEES:

a.	Civil Complaint	\$ 350.00	
b.	Administrative Fee (for filing a civil action, suit or proceeding in a district court. ***This does not apply to persons granted <i>in forma pauperis</i> status under 28 U.S.C. § 1915.***)	\$ 52.00	
	Total Civil Filing Fee	\$ 402.00	
c.	Habeas Corpus Petition	\$ 5.00	
d.	Cuban Liberty and Democratic Solidarity (LIBERTAD) Act 1996	\$ 6,800.00	(1)

2. APPEAL FILING FEES:

a.	District Court Docket Fee	\$ 5.00	
b.	Appellate Court Filing Fee	\$ 500.00	
	Total Appellate Filing Fee	\$ 505.00	
c.	Appeal to U.S. District Judge from Conviction by U.S. Magistrate Judge in a Misdemeanor or Petty Offense	\$ 39.00	

3. ATTORNEY ADMISSION FEES:

a.	Admission of Attorney to Practice	\$ 188.00
b.	Pro Hac Vice	\$ 100.00
c.	Duplicate Certificate of Admission	\$ 20.00
d.	Certificate of Good Standing	\$ 20.00
e.	Attorney Re-admission (required every year)	\$ 25.00

4. MISCELLANEOUS FEES:

a.	Filing or indexing any document not in a case or proceeding for which a filing fee has been paid	\$ 49.00	
	i. Petition to Perpetuate Testimony (Fed. R. Civ. P. 27(a))		
	ii. Registration of Judgment from Another District (28 U.S.C. § 1963)		
	iii. Filing of Papers by Trustees Under 28 U.S.C. § 754		
	iv. Filing Letters Rogatory of Letters of Request		
	v. Registration of Power of Attorney (31 U.S.C. § 9306(b))		
b.	Record Search (for each name or items searched)	\$ 32.00	(2)
c.	Certification of Any Court Record	\$ 11.00	(3)
d.	Exemplification of Any Court Record	\$ 23.00	(3)
e.	Reproduction of Any Record or Paper (per page)	\$ 0.50	(4)
f.	Reproduction of Recordings or Proceedings (+materials)	\$ 32.00	(5)
g.	Reproduction of Microfiche or Microfilm of Any Court Record (per page of film)	\$ 6.00	
h.	Registry Funds Fee Assessment	Variable	(6)
i.	Returned Check Fee	\$ 53.00	
j.	Retrieval of Case Records from Federal Records Center	\$ 64.00	
	i. For each additional box requested	\$ 39.00	
k.	Electronic Copy Provided by Clerk's Office of Record Not Stored in CM/ECF	\$ 22.00	
l.	Judiciary Fee for Smart Scan Documents	\$ 10.00	
	i. Flat Rate Pull Charge	\$ 9.90	
	ii. Per Page Rate	\$ 0.65	
m.	Witness Fee - Daily	\$ 40.00	
n.	CVB Processing Fee	\$ 30.00	
o.	Issuance of an Apostille	\$ 47.00	(3)

- (1) P.L. 104-114, 110 Stat. '785 (1996). This fee is in addition to the filing fee prescribed in 28 U.S.C. § 1914(a) for instituting any civil action other than a writ of habeas corpus.
- (2) This fee shall apply to services rendered on behalf of the United States if the information requested is available through electronic access.
- (3) The fee applies whether the certification is made directly on the document or by separate instrument.
- (4) This fee shall apply to paper copies made from either: (1) original or scanned documents; or (2) microfiche or microfilm reproductions of the original records. This fee shall apply to services rendered on behalf of the United States if the record or paper requested is available through electronic access.
- (5) For reproduction of recordings of proceedings, regardless of the medium, \$31 including the cost of materials. This fee shall apply to services rendered on behalf of the United States, if the reproduction of the recording is available through electronic access.
- (6) See Rule 67, Fed. R.Civ. P.