

***Amended and Restated Regulations for the
Northern District of Iowa Branch
of the Historical Society of the United States Courts
in the Eighth Circuit***

Pursuant to the Articles of Incorporation (Articles) and Amended and Restated Bylaws (Bylaws) of the Historical Society of the United States Courts in the Eighth Circuit (Society),¹ the Northern District of Iowa Branch (N.D. Iowa Branch) does hereby amend, adopt, and restate its regulations.

1. Purpose of the N.D. Iowa Branch and Its Relationship to Other Entities

A. The N.D. Iowa Branch shall function as a local historical society for the United States District Court for the Northern District of Iowa. The N.D. Iowa Branch may conduct projects, keep and exhibit collections, hold exhibits, prepare and distribute publications, accept gifts, and, in general, engage in such other activities as are customary and appropriate for a historical society.

B. Under no circumstances shall the N.D. Iowa Branch be considered to be controlled by the United States District Court for the Northern District of Iowa or any of its judges or employees. The N.D. Iowa Branch shall remain separate from the Federal Practice Committee of the United States District Court for the Northern District of Iowa.

C. The N.D. Iowa Branch is part of the Society and shall operate in a manner consistent with the Articles and Bylaws of the Society. The Society's mission is to preserve and celebrate the rich history of the federal courts of the seven states that make up the Eighth Circuit. Toward this end, the Society has organized separate branches for each of the United States district courts located in Arkansas, Iowa, Minnesota, Missouri, Nebraska, North Dakota, and South Dakota, as well as a branch for the circuit court of appeals that encompasses all of these states. The Society is a not-for-profit corporation organized and operating under the laws of the State of Missouri. It is governed by a board of directors made up of representatives of each of the branches. The Society and its branches are tax exempt organizations pursuant to section 501(c)(3) of the Internal Revenue Code, and contributions to the Society and its branches are tax deductible. The Society and its branches are not a part of any of the federal courts, and they are not controlled by the judges or employees of any of the federal courts.

¹ The Articles and Bylaws of the Society, which incorporate amendments through August 5, 2020, may be found at the following websites:

<https://www.iand.uscourts.gov/historical-society>

https://www.lb8.uscourts.gov/pubsandservices/histsociety/hist_society.html.

2. *Construction of the Regulations with the Codes of Conduct*

The Society and the N.D. Iowa Branch recognize the importance of the Codes of Conduct governing judges and employees of federal courts.² These regulations shall be construed in accordance with those ethical norms. The activities of the N.D. Iowa Branch and the actions of its officers and members shall be conducted in a manner that complies with the codes of conduct, rulings, and advisory opinions of the Judicial Conference of the United States.

3. *Membership*

A. Regular members of the N.D. Iowa Branch shall consist of all persons who submit an annual membership fee in the amount of ten dollars (\$10.00).

B. Honorary members shall consist of all persons who are admitted to membership upon such terms and conditions as the N.D. Iowa Branch may establish from time to time. Dues may be levied for honorary members in such amount as the N.D. Iowa Branch may from time to time approve.

C. Should any regular member or honorary member be in default in the payment of dues, his or her membership may be terminated without notice.

D. All meetings, events, or programs of the N.D. Iowa Branch, in general, shall be open to lawyers, judges, and the public.

4. *Financial Support for the N.D. Iowa Branch*

The N.D. Iowa Branch anticipates that its primary source of support shall come from the dues paid by its regular members. Additional support may be obtained from the Library Fund, which is derived primarily from attorney admission fees and does not include appropriated funds.³ However, the N.D. Iowa Branch recognizes that it has no entitlement to any non-appropriated funds held within the Library Fund.

² The *Code of Conduct for United States Judges*, the *Code of Conduct for Judicial Employees*, and *Published Advisory Opinions* are available at: <https://www.uscourts.gov/rules-policies/judiciary-policies>. *Published Advisory Opinion No. 104* addresses historical societies and the ethical strictures that apply to federal judges and judicial employees who are involved in such entities.

³ According to Administrative Order 1508 of the United States District Court for the Northern District of Iowa, disbursements from the Library Fund may be made for “expenses relating to preserving the history of the district” or “other purposes for which appropriated funds are not available that, in the opinion of a judicial officer, will benefit the bench and bar in the administration of justice.”

5. *Officers, Appointment, Powers, and Duties*

A. All officers of the N.D. Iowa Branch shall be chosen by a simple majority vote of the regular members of the N.D. Iowa Branch who are present during the meeting for the election of officers.

B. The officers of the N.D. Iowa Branch shall consist of a president, a vice president, a secretary, and a treasurer. The offices of secretary and treasurer may be held by the same person. Officers shall hold office for a term of two years and thereafter until their successors are chosen. Officers shall be eligible to serve multiple terms. Any officer may be removed during his or her term by a simple majority vote of the regular members of the N.D. Iowa Branch who are present for the vote to remove such officer.

C. In the event any officer resigns or becomes unable to serve during his or her term, the regular members of the N.D. Iowa Branch shall elect a regular member to complete said term.

D. No employee of a federal court may serve as a president, a vice president, or a treasurer of the N.D. Iowa Branch.

E. The president of the N.D. Iowa Branch shall be the chief executive officer of the branch with all powers and duties typically attendant to such position.

F. The remaining officers of the N.D. Iowa Branch shall have all powers and duties typically attendant to such positions.

G. All funds of the N.D. Iowa Branch shall be held in a non-governmental institution such as a bank. Under no circumstances shall the funds of the N.D. Iowa Branch be commingled with appropriated funds or the funds of any other entity, including, but not limited to, the Library Fund.

H. The N.D. Iowa Branch shall annually prepare and deliver to the Society a detailed financial report and statement of activities engaged in during the preceding year.

6. *Governance by the Executive Committee*

A. The N.D. Iowa Branch shall be governed by an Executive Committee consisting of the officers appointed pursuant to the preceding section. The Executive Committee shall set the policies and practices of the N.D. Iowa Branch and the policies and practices of the Executive Committee. Except as otherwise provided herein, a majority vote of the officers of the Executive Committee shall govern. In the case of a tie, the decision of the president of the N.D. Iowa Branch shall prevail.

B. The Executive Committee may invite judges and court employees to attend and participate in meetings of the Executive Committee as non-voting members.

C. The regular members of the N.D. Iowa Branch may be polled on any question via email or otherwise, with a response time determined by the Executive Committee. In the case of such a poll, a simple majority of those responding shall be determinative of the question.

D. The Executive Committee shall meet at least once a year. An agenda of the items to be addressed shall be circulated prior to any meeting, and, at least annually, the agenda shall call for a financial report from the treasurer and the election of officers.

E. The regular members of the N.D. Iowa Branch, or of any committee designated by the Executive Committee, may participate in a meeting of the N.D. Iowa Branch or committee by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other, and participation in a meeting in this manner shall constitute presence in person at the meeting.

7. *Selection of Directors for the Society*

A. Each branch is entitled to two Society directors. Subject to the qualifications set by the Society in its Bylaws, the Executive Committee shall select the directors.

B. The Bylaws of the Society require that the president of the branch and a judge from the court associated with the branch serve as Society directors and the N.D. Iowa Branch shall comply with these directions.

C. A judge who is selected as a director for the Society shall not be considered an officer of the N.D. Iowa Branch. No judge shall be selected to serve as a director of the Society without his or her consent.

D. Subject to their fiduciary duties to the Society, directors shall represent the interests of the N.D. Iowa Branch in conformity with such directions as may be provided by the Executive Committee.

8. *Amendment of the Regulations*

A. These regulations may be amended in three ways.

B. The Society may amend these regulations as provided in its Bylaws.

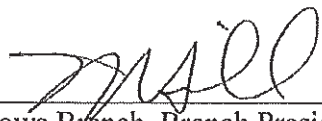
C. At the request of any officer of the Executive Committee, the Executive Committee may amend these regulations by unanimous vote.

D. Five or more regular members of the N.D. Iowa Branch, who are not judges or court employees, may petition the Executive Committee to amend these regulations. If

the Executive Committee receives such a petition from five or more regular members of the N.D. Iowa Branch, who are not judges or court employees, the Executive Committee shall consider the proposed amendment. Upon a unanimous vote of the Executive Committee, the regulations shall be amended as proposed in the petition.


E. The N.D. Iowa Branch shall promptly notify the Society of any amendment of these regulations, and it shall obtain the Society's approval of any amendment of these regulations.

The Executive Committee of the N.D. Iowa Branch approved these regulations for submission to the Executive Committee of the Society as of this 5th day of June, 2024.



N.D. Iowa Branch, Branch President

The Society adopted these regulations as of this 28th day of JUNE, 2024.



Society, Society Secretary